Company Tracking Number: PERS-HBP-08-17-R

TOI: 05.0 Commercial Multi-Peril - Liability & Non- Sub-TOI: 05.0002 Businessowners

Liability

Product Name: Home Business

Project Name/Number: PERS-HBP-08-17/PERS-HBP-08-17

# Filing at a Glance

Company: United States Liability Insurance Company

Product Name: Home Business SERFF Tr Num: USLI-125954647 State: Arkansas

TOI: 05.0 Commercial Multi-Peril - Liability & SERFF Status: Closed State Tr Num: EFT \$100

Non-Liability

Sub-TOI: 05.0002 Businessowners Co Tr Num: PERS-HBP-08-17-R State Status: Fees verified and

received

Filing Type: Rule Co Status: Reviewer(s): Betty Montesi,

Llyweyia Rawlins

Author: Mark Miller Disposition Date: 12/22/2008

Date Submitted: 12/19/2008 Disposition Status: Exempt from

Review

Effective Date Requested (New): Effective Date (New):

Effective Date Requested (Renewal): Effective Date (Renewal):

12/22/2008

State Filing Description:

# **General Information**

Project Name: PERS-HBP-08-17 Status of Filing in Domicile: Pending

Project Number: PERS-HBP-08-17 Domicile Status Comments:

Reference Organization: Reference Number:
Reference Title: Advisory Org. Circular:

Filing Status Changed: 12/22/2008

State Status Changed: 12/22/2008 Deemer Date:

Corresponding Filing Tracking Number: PERS-HBP-08-17-F

Filing Description:

We are filing a revision to our rule manual with the following changes:

- Updating forms listing to reflect new endorsements
- Updating forms listing to reflect withdrawn endorsements that were filed in error

Company Tracking Number: PERS-HBP-08-17-R

TOI: 05.0 Commercial Multi-Peril - Liability & Non- Sub-TOI: 05.0002 Businessowners

Liability

Product Name: Home Business

Project Name/Number: PERS-HBP-08-17/PERS-HBP-08-17

- Updating forms listing to reflect revisions made to previously filed endorsements
- Revising rule for Value Plus coverage to reflect charge of \$75.00 in lieu of \$175. \$175 was listed in error. There is no rate impact as a result of this change, as there are currently no policyholder's with this coverage.

Please note that all the form changes referenced in the rule manual were filed under separate cover using company filing number, PERS-HBP-08-17-F.

We appreciate your review and approval of this filing.

# **Company and Contact**

#### **Filing Contact Information**

Mark Miller, State Filings Manager mmiller@usli.com

190 South Warner Road (888) 523-5545 [Phone] Wayne, PA 19087-2191 (610) 688-4391[FAX]

**Filing Company Information** 

United States Liability Insurance Company CoCode: 25895 State of Domicile: Pennsylvania

190 South Warner Road Group Code: 31 Company Type: Property &

Casualty

PO Box 6700

Wayne, PA 19087-2191 Group Name: Berkshire Hathaway State ID Number:

Group

(888) 523-5545 ext. 586[Phone] FEIN Number: 23-1383313

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# **Filing Fees**

Fee Required? Yes
Fee Amount: \$100.00

Retaliatory? No

Fee Explanation:

Per Company: No

 SERFF Tracking Number:
 USLI-125954647
 State:
 Arkansas

 Filing Company:
 United States Liability Insurance Company
 State Tracking Number:
 EFT \$100

Company Tracking Number: PERS-HBP-08-17-R

TOI: 05.0 Commercial Multi-Peril - Liability & Non- Sub-TOI: 05.0002 Businessowners

Liability

Product Name: Home Business

Project Name/Number: PERS-HBP-08-17/PERS-HBP-08-17

COMPANY AMOUNT DATE PROCESSED TRANSACTION #

United States Liability Insurance Company \$100.00 12/19/2008 24646434

Company Tracking Number: PERS-HBP-08-17-R

TOI: 05.0 Commercial Multi-Peril - Liability & Non- Sub-TOI: 05.0002 Businessowners

Liability

Product Name: Home Business

Project Name/Number: PERS-HBP-08-17/PERS-HBP-08-17

# **Correspondence Summary**

#### **Dispositions**

Status Created By Created On Date Submitted

Exempt from Llyweyia Rawlins 12/22/2008 12/22/2008

Review

#### **Amendments**

Item	Schedule	Created By	Created On	Date Submitted
Rule Manual	Rate	Mark Miller	12/19/2008	12/19/2008

Company Tracking Number: PERS-HBP-08-17-R

TOI: 05.0 Commercial Multi-Peril - Liability & Non- Sub-TOI: 05.0002 Businessowners

Liability

Product Name: Home Business

Project Name/Number: PERS-HBP-08-17/PERS-HBP-08-17

# **Disposition**

Disposition Date: 12/22/2008

Effective Date (New): 12/22/2008 Effective Date (Renewal): 12/22/2008

Status: Exempt from Review

Comment:

This line is exempt from filing rates/rules in compliance with ACA 23-67-206 which states that P&C insurance for commercial risks, excluding workers' compensation, employers' liability and professional liability insurance, including but not limited to, medical malpractice insurance, are exempted from the rate/rule filing and review requirements.

Rate data does NOT apply to filing.

Company Tracking Number: PERS-HBP-08-17-R

TOI: 05.0 Commercial Multi-Peril - Liability & Non- Sub-TOI: 05.0002 Businessowners

Liability

Product Name: Home Business

Project Name/Number: PERS-HBP-08-17/PERS-HBP-08-17

**Item Type Item Name Item Status Public Access** Rule Manual Comparison Accepted for Yes **Supporting Document** Informational Purposes Rule Manual Accepted for Yes Rate (revised) Informational Purposes Rule Manual Accepted for No Rate

Informational Purposes

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05.0 Commercial Multi-Peril - Liability & Non- Sub-TOI:

05.0002 Businessowners

Liability

PERS-HBP-08-17-R

Product Name: Home Business

Project Name/Number: PERS-HBP-08-17/PERS-HBP-08-17

**Amendment Letter** 

Company Tracking Number:

TOI:

Amendment Date:

Submitted Date: 12/19/2008

Comments:

I apologize, I realize I uploaded the wrong final version of the rule manual. Correct version is now attached.

**Changed Items:** 

Rate/Rule Schedule Item Changes:

Exhibit Name: Rule # or Rate Previous State Attach

Page #: Action: Filing Numbers: Document:

Rule Manual Replacement Previous State Filing Num: USLI- AR 12-19-08 - final.pdf

125849631

 SERFF Tracking Number:
 USLI-125954647
 State:
 Arkansas

 Filing Company:
 United States Liability Insurance Company
 State Tracking Number:
 EFT \$100

Company Tracking Number: PERS-HBP-08-17-R

TOI: 05.0 Commercial Multi-Peril - Liability & Non- Sub-TOI: 05.0002 Businessowners

Liability

Product Name: Home Business

Project Name/Number: PERS-HBP-08-17/PERS-HBP-08-17

# **Rate Information**

Rate data does NOT apply to filing.

Company Tracking Number: PERS-HBP-08-17-R

TOI: 05.0 Commercial Multi-Peril - Liability & Non- Sub-TOI: 05.0002 Businessowners

Liability

Product Name: Home Business

Project Name/Number: PERS-HBP-08-17/PERS-HBP-08-17

#### Rate/Rule Schedule

Review Status: Exhibit Name: Rule # or Page Rate Action Previous State Filing Attachments

:

Accepted for Rule Manual Replacement USLI-125849631 AR 12-19-08 - final.pdf

Number:

Informational Purposes

#### **Home Business Underwriting Guidelines**

#### A. COMPANY

Admitted: United States Liability Insurance Company

#### **B. COVERAGES AVAILABLE**

#### 1. Liability

a) Business Liability Coverage
 Coverage is offered on the standard ISO coverage form. Liability coverage is provided on an occurrence basis.

#### b) Professional Liability

This coverage is available only to the classes identified as eligible in the class listing. Coverage is restricted to \$25,000. No other class may receive this coverage and the limit cannot exceed \$25,000. This coverage is provided on a claims-made basis.

### c) Terrorism Coverage

We must offer terrorism coverage to all risks quoted. Applicant may except or reject this coverage.

#### 2. Property

 a) Business Personal Property Coverage
 We offer Business Personal Property coverage on an Actual Cash Value or a Replacement Cost basis.

#### b) Business Income Coverage

Business Income Coverage is defined as the sum of net income (Net profit before income taxes); and continuing normal operating expenses, including payroll.

Extra Expense Insurance covers the necessary additional expenses undertaken to avoid or minimize the interruption of business by continuing business operations; or minimize the interruption of business if the insured cannot continue business operations.

We offer Business Income Coverage with Extra Expense Coverage. This valuable coverage is provided automatically under the Businessowners policy at a limit equal to 35% of the Business Personal Property limit. Higher limits are available up to the actual loss exposure during a 12-month basis.

#### c) Equipment Breakdown Coverage

This is a comprehensive endorsement adding coverage for Boilers & Pressure Vessels, Mechanical Equipment, Electrical Equipment and Service Interruption. Equipment breakdown covers over 1,000 types of equipment including boilers, air conditioning units, telephone systems, refrigeration units, motors pumps, compressors, data processing equipment, business and communication equipment, electrical equipment and much more.

#### **Home Business Underwriting Guidelines**

d) The following coverage's are automatically provided by the Businessowners coverage form:

Coverage	Limit	Coverage	Limit
Fire Department Service Charge	\$1,000	Signs attached to the Building	\$1,000
Business Personal Property – automatic increase	25% during peak season	Valuable Papers & Records	\$10,000 On premises \$5,000 Off premises
Business Personal Property – not at premises	\$5,000	Personal Effects	\$2,500
Accounts Receivable	\$10,000 On premises \$5,000 Off premises	Money Orders & Counterfeit Paper Currency	\$1,000
Forgery and Alteration	\$2,500		·

#### C. LIMITS AVAILABLE

Maximum Policy limits available are shown below.

- 1. Business Liability \$1 Million per occurrence; \$2 Million aggregate
- 2. Property \$100,000 for Business Personal Property; Building coverage is not available

#### D. PRICING

#### **Base Rate Includes:**

Business Personal Property - \$5000 Business Liability Limit - \$300,000 Deductible \$500 Apply Territorial Multiplier Equipment Breakdown - \$100,000

#### **Optional Coverage's**

Additional Business Personal Property Money & Securities Increased Limits of Liability Value Plus

ILF factor of 1.07 for \$500,000 ILF factor of 1.21 for \$1,000,000

#### **Premium Computation**

Compute the premium using the annual rates in effect at policy inception multiplied by the policy term and subject to the minimum premium per policy term. The annual policy minimum premium is \$159.

Term of Policy	Term Factor	Minimum Premium Factor*
3 months	.25	.70
6 months	.50	.80
9 months	.75	.90
12 months	1.00	1.00

<sup>\*</sup> Minimum Premium Factors are not applicable for use in the state of CA or NY.

#### **Home Business Underwriting Guidelines**

#### BASE RATES FOR \$5,000 CONTENTS & \$300,000 LIABILITY

(for accounts with Annual Revenue up to \$50,000)

**General Liability** 

Territory	Hazard	Hazard	Hazard
	Group	Group	Group
	1	2	3
3	\$151	\$109	\$109

Property - \$50

Rates for excess of \$5,000 per \$100 contents limit including BI.

Territory	Hazard Group 1	Hazard Group 2	Hazard Group 3
3	\$1	\$1	\$1

Rate for each additional \$1,000 of Annual Revenue\_above the first \$50,000 in Annual Revenue

Territory	Hazard Group 1	Hazard Group 2	Hazard Group 3
3 \$3.02		\$2.18	\$2.18

Business income above the basic coverage of 35% of the Business Personal Property limit, which is automatically included under the policy (Per \$100)

Territory	Hazard Group 1	Hazard Group 2	Hazard Group 3
3	\$1	\$1	\$1

#### **Money and Securities Coverage**

Monies and Securities Limit – On/Off	Premium
Premises	
\$1000/\$1000	\$30
\$2000/\$1000	\$59
\$3,000/\$1000	\$88
\$4000/\$1000	\$117
\$5000/\$2000	\$147
\$7500/\$2000	\$237
\$10000/\$5000	\$288

#### **Value Plus**

Add form BP-57. This coverage is only available when Special Cause of Loss is provided. Charge is \$75.

#### **Terrorism Coverage Rates and Rules**

#### New and Renewal Policy Rates

Terrorism Charge: The higher of \$100 Minimum Premium or 5% of the annual policy premium.

#### **E. ENDORSEMENTS**

# **Home Business Underwriting Guidelines**

# 1. BOP - Mandatory Forms and Endorsements

Form #	Edition	Description
BP 0003	07/02	Business Owners Coverage Form
BP 0417	07/02	Employment Related Practices Exclusion
BP 0430	07/02	Protective Safeguards
BP-15	07/04	Business Income and Extra Expense Limit
BP-41	08/04	Exclusion – Property of Others
BP-42	08/04	Exclusion – Laundry and Dry Cleaning Damage
BP-48	05/04	Exclusion – Asbestos, Lead Contamination, Absolute
		Pollution, Mold, Fungus, Bacteria, Virus and Organic Pathogen (Property)
BP-49	08/04	Absolute Exclusion for Pollution, Organic Pathogen,
		Asbestos, Lead and Silica – all states except IL – see state
		exceptions
BP-77B	06/06	Amendment of Premium Audit Conditions
BP-78	05/05	Exclusion - Violation of Statutes that Govern E-mails, Faxes,
		Phone Calls, or Other Methods of Sending Material or
		Information – All states except IL. Not approved for use in IL
BP-85	01/06	Punitive or Exemplary Damages Exclusions
BP-88	04/06	Expanded Definition of Bodily Injury
BP-90	07/06	Amendatory Endorsement – All states except IL. See state
		exceptions for IL.
CL 150	10/03	Business owners Liability Coverage Declarations
L-367	08/03	Minimum Earned Premium Endorsement
NTE	01/08	Notice of Terrorism Exclusion (Attach only if TRIADN not
		signed by insured)
TRIADN	01/08	Disclosure Notice of Terrorism Insurance Coverage (Attach
		only if signed by insured)

# 2. BOP - State Specific Forms - Admitted

State	Form #	Edition	Description	Mandatory or Optional
AR	BP 01 53	02/07	Arkansas Changes	Mandatory

# 3. Optional Forms and Endorsements See Appendix E for list of Additional Insured Endorsements

Form #	Edition	Description
BP-1	05/04	Business Income & Extra Expense Exclusion
BP-10	05/04	Theft Limitation
BP-13	05/04	Tanning Exclusion
BP-14	11/06	Theft Exclusion – Do not use in CO, UT, WI, or WY – see state
		exceptions
BP-17	05/04	Hired Auto/Non-Owned Auto Liability – all states except IL and
		WI (coverage not permitted in WI) For IL – see state exceptions
BP-19	04/06	Firearms Exclusion
L-461	11/07	Assault and Battery Exclusion
BP-30	05/04	Special Events Exclusion Exception for Scheduled Events – all
		states except OH
BP-44	08/04	Exclusion – Loss or Damage by Theft of Certain Items
BP-45	08/04	Basement or Below Grade Level Water Damage Exclusion

# **Home Business Underwriting Guidelines**

Form #	Edition	Description
BP-47	08/08	Equipment Breakdown Enhancement Endorsement – all states
		except CA, CO, MT – see state exceptions
BP-54	06/04	Windstorm and Hail Exclusion – See Coastal Wind and Hail
		Guidelines for required usage. Not approved for use in CA.
BP-57	05/04	Business owners Value Plus Endorsement – all states except IA
		- see state exceptions
BP-58	03/04	Animal Exclusion – not approved for use in Illinois
BP-59	03/04	Exclusion – Athletic Activity or Sport Participants
BP-72	02/05	Business Income & Extra Expense Coverage Limitation
BP-79	05/05	Exclusion - Designated Products – Not approved for use in CO
BP-86	03/06	Absolute Liquor Liability Exclusion
BP-92	11/06	Mortgagee/Loss Payable Provision
BP-93	01/07	Business owners Value Endorsement
BP 0312	07/02	Windstorm and Hail Percentage Deductible
BP 0401	07/02	Comprehensive Business Liability Exclusion
BP 0412	07/02	Limitation of Coverage to Designated Premise
BP 0437	07/02	Exclusion – Personal and Advertising Injury
BP 0438	07/02	Medical Expenses – Exclusion
BP 0455	07/02	Business Liability Coverage – Tenants Liability
BP 0485	07/02	Functional Business Personal Property
BP 1009	07/02	Named Perils
BP 1203	07/02	Loss Payable Provisions
BP-6	05/04	Additional Insured – Grantor of Franchise
BP0402	07/02	Additional Insured - Managers or Lessors of Premises
BP0406	07/02	Additional Insured - Controlling Interest
BP0407	07/02	Additional Insured - State or Political Subdivision – Permit
		relating to premises
BP0409	07/02	Additional Insured - Mortgagee, Assignee or Receiver
BP0411	07/02	Additional Insured - Co-Owner of Insured Premises
BP0416	07/02	Additional Insured – Lessor of Leased Equipment
BP0448	07/02	Additional Insured – Designated Person or Organization
BP0452	07/02	Additional Insured – State or Political Subdivisions - Permits
HBP-109	8/08	Products and Completed Operations Exclusion
HBP-111	10/08	PAYROLL PROCESSING EXCLUSION
HBP-114	11/08	INTELLECTUAL PROPERTY COVERAGE EXTENSION
HBPJ	09/08	Policy Jacket

#### 4. Terrorism Forms

If Terrorism Coverage not purchased attach the following forms:

Admitted or Non Admitted	States	Form	Description
Admitted	AR	BP 104 (01/08)	Exclusion of Certified Acts of Terrorism

# If Terrorism Coverage is purchased attach the above exclusions and following forms:

Admitted or Non-Admitted	States	Form	Description	
Admitted	All States	L541 (01/08)	Extension of Terrorism Coverage	

# **Home Business Underwriting Guidelines**

Admitted or Non-Admitted	States	Form	Description

5. Professional Optional Forms and Endorsements

Form	Edition	Description
Number		
HBP-100	05/08	Integration Endorsement
HBP-101	8/08	Exclusion Financial Services Exclusion
HBP-102	07/08	Claims Adjuster Exclusion
HBP-103	8/08	Travels Agents Exclusion
HBP-104	8/08	Reprinting Cost Exclusion
HBP-105	8/08	Professional Services Exclusion
HBP-106	8/08	Franchisor Operations Exclusion
HBP-107	8/08	Retroactive Date Endorsement
HBP-108	10/08	Insurance Risk Managers Endorsement
BP-117	06/08	Section IV – Errors and Omissions Liability Insurance
DF-117	00/08	Coverage Form
HBP-110	10/08	HUMAN RESOURCE CONSULTANT ENDORSEMENT
HBP-112	10/08	MARKETING CONSULTANT ENDORSEMENT
1101 112		

# F. ADDITIONAL INSUREDS (AI)

Premium charge = \$20 per additional insured

Form #	<u>Description</u>
BP-6	Additional Insured – Grantor of Franchise
BP0402	Additional Insured - Managers or Lessors of Premises
BP0406	Additional Insured - Controlling Interest
BP0407	Additional Insured - State or Political Subdivision – Permit relating to premises
BP0409	Additional Insured - Mortgagee, Assignee or Receiver
BP0411	Additional Insured - Co-Owner of Insured Premises
BP0416	Additional Insured – Lessor of Leased Equipment
BP0448	Additional Insured – Designated Person or Organization
BP0452	Additional Insured – State or Political Subdivisions - Permits

#### **G. ELIGIBLE CLASS LIST**

Class (rate group)	Hazard Group	Class (rate group)	Hazard Group
Abstracting and Indexing Service *	3	Computer Consultants and Trainers	2
Accounting Service *	3	Computer Repair	1
Adjuster - Independent Claims Adjuster	2	Computer Sales	2

# **Home Business Underwriting Guidelines**

Adjuster - Public Claims Adjuster* 2 Computer Service Bureau 2 CAdventising Agency/Advertising Specialty Items Sales 4 Cosmelic Sales (Avon, Mary Kay, etc) 2 Advertising Agency/Advertising Specialty Items Sales 4 Cost Containment Consultant 2 Cost Containment Consultant 2 Cost Containment Consultant 3 Court Reporter 4 Cost Containment Consultant 2 Cost Containment Consultant 2 Court Reporter 3 Court Reporter	Class (rate group)	Hazard Group	Class (rate group)	Hazard Group
Advertising Agency/Advertising Specialty Items Sales Items Sales Answering Service 3 Court Reporter 3 Crafts – excluding manufacturing/distribution of candles made by individuals 2 manufacturing/distribution of candles made by individuals 3 Damage Appraiser 2 Antique Gallery/Art Studio 2 Dance Instructors 3 Dance Instructors 3 Desktop Publishing 3 Dry Food Products/Mixes Vendor 2 Editorial Service/Proofreaders 3 Deskree/Proofreaders 3 Deskree/Proofreaders 3 Deskree/Proofreaders 3 Deskree/Proofreaders 3 Deskree/Proofreaders 3 Deskree/Proofreaders 3 Dry Food Products/Mixes Vendor 2 Deskree/Proofreaders 3 Dry Food Products/Mixes Vendor 2 Dry Food Products/Mixes Vendor 3 Dry Food Products/Mixes Vendor 4 Dry Food Products/Mixes Vendor 4 Dry Food Products/Mixes Vendor 4 Dry Food Product				
Items Sales		3		2
Antique Gallery Shop  2		1	Cost Containment Consultant	2
Antique Gallery Shop  2	Answering Service	3	Court Reporter	3
Antique Galleny/Art Studio		2	Crafts – excluding manufacturing/distribution of candles made	2
Artists Supplies 2 Database Management 3 3 Association Management Service 3 Desktop Publishing 3 3 Audit Service (Non-Financial) 5 Draftsmen 3 Desktop Publishing 3 3 Audit Service (Non-Financial) 5 Draftsmen 3 Dry Food Products/Mixes Vendor 2 Database Management Service 2 Draftsmen 3 Dry Food Products/Mixes Vendor 2 Draftsmen 3 Dry Food Products Mixes Vendor 2 Dry Food Supplements/Vitamins 1 Dry Food S	Appraisal Service	3		
Association Management Service         3         Desktop Publishing         3           Auctioneers – Away from insured's premises         2         Draftsmen         3           Audit Service (Non-Financial)         3         Dry Food Products/Mixes Vendor         2           Background Checking/Screening Service         2         Editorial Service/Proofreaders         3           Bakeries         1         Education Consultant         2           Balloon Art         3         Embroidery         3           Barber Supplies         2         Employment Agency*         1           Beauticians         1         Engraving         3           Beauticians         1         Engraving         3           Book/Magazine Distributor         2         Event Planner         3           Book/Magazine Distributor         2         Expert Witness Consultant         3           Bookkeeping Service         3         Floral Arrangement         2           Calligraphy         3         Food Broker         3           Calligraphy         3         Food Broker         3           Calligraphy         3         Food Broker         3           Carbinde Sales, excluding sales of candles made by individuals         2	Antique Gallery/Art Studio	2	Dance Instructors	2
Audit Service (Non-Financial)   3	Artists Supplies	2	Database Management	3
Audit Service (Non-Financial)   3   Dry Food Products/Mixes Vendor   2	Association Management Service	3	Desktop Publishing	3
Background Checking/Screening Service   2	Auctioneers – Away from insured's premises	2	Draftsmen	
Bakeries	Audit Service (Non-Financial)	3	Dry Food Products/Mixes Vendor	2
Balloon Art     3     Embroidery     3       Barber Supplies     2     Employment Agency *     1       Barbers     1     Engry Consultant *     2       Beauticians     1     Engraving     3       Beauty Supplies     2     Event Planner     3       Billing Service *     3     Expediting Service     1       Book/Magazine Distributor     2     Expert Witness Consultant     3       Bookhinding     Financial Planning - exclude discretionary trading authority and/or access to customer funds *     1       Bookkeeping Service     3     Floral Arrangement     2       Calligraphy     3     Food Broker     3       Camles Alse, excluding sales or Repair     2     Food Broker     3       Candle Sales, excluding sales of candles made by individuals     2     Furniture Refinishers     1       Car Detailer     2     Games Puzzles Vendor     2       Cell Phone/Pager Sales     2     Gift Delivery Service (balloons, gift baskets, etc)     3       Clock or Watch Repair     3     Gift Shop - excluding manufacturing/distribution of candles made by individuals     2       Clowns, Magicians, Entertainers excluding manufacturing/distribution of candles made by individuals     1     Giassware       Cloaching Service     3     Grant Writing Service<	Background Checking/Screening Service	2	Editorial Service/Proofreaders	3
Barber Supplies   2	Bakeries	1	Education Consultant	2
Barbers 1 Energy Consultant * 2 Beauticians 1 Engraving 3 Beauty Supplies 2 Event Planner 3 Billing Service * 3 Expediting Service 11 Book/Magazine Distributor 2 Expert Witness Consultant 3 Billing Service * 3 Expediting Service 11 Book/Magazine Distributor 2 Expert Witness Consultant 3 Bookkeeping Service 2 Expert Witness Consultant 4 Bookkeeping Service 3 Floral Arrangement 2 Calligraphy 3 Floral Arrangement 2 Calligraphy 3 Food Broker 3 Camera/Photography Sales or Repair 2 Food Supplements/Vitamins 1 Candle Sales, excluding sales of candles made by individuals 2 Candy/Nut Confections 2 Furniture Refinishers 2 Car Detailer 2 Games Puzzles Vendor 2 Cell Phone/Pager Sales 2 Genealogists 3 Ceramics 2 Gift Delivery Service (balloons, gift baskets, etc)  Clock or Watch Repair 3 Gift Shop – excluding manufacturing/distribution of candles made by individuals 4 Clowns, Magicians, Entertainers excluding Bands & Disc Jockeys 3 Coaching Service 3 Grant Writing Service 3 Compliance Consultant * 1 Graphic Artist/Designer * 3 Handicrafts - excluding manufacturing/distribution of candles made by individuals 4 Compliance Consultant * 1 Graphic Artist/Designer * 3 Hobby & Model Supplies, excluding 2 Publisher * 2 Public Relations Consultant 3 Household Products - (Amway, Fuller Brush, etc) 4 Human Resource Consultant 2 Registered Agent 3 Retail Toy Sales 1 Insurance Risk Manager 3 Reblefous Sales 3 Rubber Stamp Business 3	Balloon Art	3	Embroidery	3
Beauticians	Barber Supplies	2	Employment Agency *	1
Beauty Supplies   2   Event Planner   3   Billing Service *   3   Expediting Service   1   1   1   1   1   1   1   1   1	Barbers	1	Energy Consultant *	2
Billing Service *   3   Expediting Service   1   Book/Magazine Distributor   2   Expert Witness Consultant   3   Bookbinding   Financial Planning – exclude discretionary trading authority and/or access to customer funds *   1   1   1   1   1   1   1   1   1	Beauticians	1	Engraving	3
Book/Magazine Distributor   2   Expert Witness Consultant   3   Bookbinding   2   Financial Planning – exclude discretionary trading authority and/or access to customer funds *   2   2   2   3   3   5   5   5   5   5   5   5   5	Beauty Supplies	2	Event Planner	3
Book/Magazine Distributor   2   Expert Witness Consultant   3   Bookbinding   2   Financial Planning – exclude discretionary trading authority and/or access to customer funds *   2   2   2   3   3   5   5   5   5   5   5   5   5	Billing Service *	3	Expediting Service	1
Bookbinding   2		2	Expert Witness Consultant	3
Calligraphy3Food Broker3Camera/Photography Sales or Repair2Food Supplements/Vitamins1Candle Sales, excluding sales of candles made by individuals2Fund Raising Services3Candy/Nut Confections2Furniture Refinishers2Car Detailer2Games Puzzles Vendor2Cell Phone/Pager Sales2Genealogists3Ceramics2Gift Delivery Service (balloons, gift baskets, etc)3Clock or Watch Repair2Gift Shop – excluding manufacturing/distribution of candles made by individuals2Clowns, Magicians, Entertainers excluding Bands & Disc Jockeys1Glassware2Coaching Service3Grant Writing Service3Compliance Consultant *1Graphic Artist/Designer *3Handicrafts - excluding manufacturing/distribution of candles made by individualsProfessional SpeakersHearing Aid Sales *2Public Relations Consultant3Hobby & Model Supplies, excluding explosives & propellants2Publisher *3Household Products - (Amway, Fuller Brush, etc)2Real Estate Agents *2Human Resource Consultant2Registered Agent3Information Search Retrieval3Religious Goods *2Insurance Agents *2Resume Service3Insurance Risk Manager3Rubber Stamp Business3		2	trading authority and/or access to customer	3
Calligraphy3Food Broker3Camera/Photography Sales or Repair2Food Supplements/Vitamins1Candle Sales, excluding sales of candles made by individuals2Fund Raising Services3Candy/Nut Confections2Furniture Refinishers2Car Detailer2Games Puzzles Vendor2Cell Phone/Pager Sales2Genealogists3Ceramics2Gift Delivery Service (balloons, gift baskets, etc)3Clock or Watch Repair2Gift Shop – excluding manufacturing/distribution of candles made by individuals2Clowns, Magicians, Entertainers excluding Bands & Disc Jockeys1Glassware2Coaching Service3Grant Writing Service3Compliance Consultant *1Graphic Artist/Designer *3Handicrafts - excluding manufacturing/distribution of candles made by individualsProfessional SpeakersHearing Aid Sales *2Public Relations Consultant3Hobby & Model Supplies, excluding explosives & propellants2Publisher *3Household Products - (Amway, Fuller Brush, etc)2Real Estate Agents *2Human Resource Consultant2Registered Agent3Information Search Retrieval3Religious Goods *2Insurance Agents *2Resume Service3Insurance Risk Manager3Rubber Stamp Business3	Bookkeeping Service	3	Floral Arrangement	2
Candle Sales, excluding sales of candles made by individuals2Fund Raising Services3Candy/Nut Confections2Furniture Refinishers2Car Detailer2Games Puzzles Vendor2Cell Phone/Pager Sales2Genealogists3Ceramics2Gift Delivery Service (balloons, gift baskets, etc)3Clock or Watch Repair2Gift Shop – excluding manufacturing/distribution of candles made by individuals2Clowns, Magicians, Entertainers excluding Bands & Disc Jockeys1Glassware2Coaching Service3Grant Writing Service3Compliance Consultant *1Graphic Artist/Designer *3Handicrafts - excluding manufacturing/distribution of candles made by individualsProfessional SpeakersHearing Aid Sales *2Public Relations Consultant3Hobby & Model Supplies, excluding explosives & propellants2Publisher *3Household Products - (Amway, Fuller Brush, etc)2Real Estate Agents *2Human Resource Consultant2Registered Agent3Information Search Retrieval3Religious Goods *2Insurance Agents *2Resull Toy Sales2Insurance Risk Manager3Rubber Stamp Business3				3
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Candy/Nut Confections     2     Furniture Refinishers     2       Car Detailer     2     Games Puzzles Vendor     2       Cell Phone/Pager Sales     2     Genealogists     3       Ceramics     2     Gift Delivery Service (balloons, gift baskets, etc)     3       Clock or Watch Repair     2     Gift Shop – excluding manufacturing/distribution of candles made by individuals     2       Clowns, Magicians, Entertainers excluding Bands & Disc Jockeys     1     Glassware     2       Coaching Service     3     Grant Writing Service     3       Compliance Consultant *     1     Graphic Artist/Designer *     3       Handicrafts - excluding manufacturing/distribution of candles made by individuals     Professional Speakers       Hearing Aid Sales *     2     Public Relations Consultant     3       Household Products - (Amway, Fuller Brush, etc)     2     Real Estate Agents *     2       Human Resource Consultant     2     Registered Agent     3       Information Search Retrieval     3     Religious Goods *     2       Insurance Inspector     3     Retail Toy Sales     2       Insurance Risk Manager     3     Rubber Stamp Business     3	Candle Sales, excluding sales of candles	2		3
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Hobby & Model Supplies, excluding explosives & propellants  Household Products – (Amway, Fuller Brush, etc)  Human Resource Consultant  Information Search Retrieval  Insurance Agents *  2 Registered Agent  3 Religious Goods *  2 Resume Service  3 Retail Toy Sales  Insurance Risk Manager  3 Publisher *  2 Real Estate Agents *  2 Registered Agent  3 Religious Goods *  2 Resume Service  3 Retail Toy Sales  3 Rubber Stamp Business  3		2	Public Relations Consultant	3
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Insurance Inspector3Retail Toy Sales2Insurance Risk Manager3Rubber Stamp Business3				
Insurance Risk Manager 3 Rubber Stamp Business 3				2
INCHOLD COORDINATION I Z FOLIADAMINI	Interior Decorating	2	Scrapbooking	2

# **Home Business Underwriting Guidelines**

Class (rate group)	Hazard Group	Class (rate group)	Hazard Group
Interior Window Treatments	2	Secretarial Service *	3
Interpreters	2	Shoe Repair	3
Inventory Control Specialist	3	Sign Painting	2
Jewelry (Costume)	2	Stationary	3
Kitchen Supplies (Tupperware, etc)	2	Statistical Consultant	2
Ladies/Girls Clothing, Accessories *	2	Stenciling	3
Leather Goods *	2	Tailoring, Alterations, Seamstresses	2
Lingerie	2	Tax Preparer	3
Loan Origination Service *	3	Taxidermist	3
Locksmith *	2	Teachers/Tudors except sports, physical education, industrial or martial arts	1
Management Consultant	2	Telecommunications Consultant	2
Market Research *	3	Telemarketing, Telephone Solicitation	3
Marketing Consultant	2	Toner Cartridge Recharging	3
Mediator	3	Training Specialist/Seminar Conductor *	3
Medical Claims Processing/Transcriptionist *	3	Transcribing, Court Reporters	3
Men's/Boy's Clothing Accessories	2	Translators	3
Models	3	Travel Agent	3
Monogramming	3	Trophy Sales	2
Mortgage Field Inspection	2	TV/VCR Repair	3
Musical Instrument Sales/Repair	2	Upholsterer	2
Newspaper/Magazine/Book Delivery	2	Video & Music Sales/Rental *	2
Notary Public	3	Videotaping, Dubbing, Editing	2
Office Supplies Vendor	2	Vinyl/Leather Repair	2
Paper Goods	2	Wedding & Party Planners	3
Paralegal	3	Wedding cake and/or Cookie Sales	1
Pay Telephone Provider	3	Wood Furniture Crafters	3
Personal Care Products	2	Wood Products excluding toys and furniture making	2
Personal Fitness Trainer	1	Word Processing	3
Personal Image Consultant	3	Writers/Authors	2
Personalized Books & Gifts	3		
Pet Sitters	1		
Photographer	1		
Picture Framing	2		
Prepaid Calling Card Vendor, Excluding Sales from Vending Machines	2		
Print Broker	3		
Printer	3		
Professional Organizer	3		

<sup>\*</sup>Not eligible for Professional Liability coverage

# **Home Business Underwriting Guidelines**

#### F. TERRITORIES

State	Zip Code	Terr		State	Zip Code	Terr
A 1	(1 <sup>st</sup> 3 digits)	4		N 13 /	(1 <sup>st</sup> 3 digits)	
AL	365, 366	1		NV	Entire State	3
	ROS	3	4	NJ	070, 071, 084	1
AZ	Entire State	3			081, 086	3
AR	Entire State	3			ROS	2
CO	Entire State	3		NC	Entire State	3
CT	065	1		OH	Entire State	3
	064, 066, 069	3		OK	731, 741	3
	ROS	2			ROS	2
DC	Entire State	1		OR	Entire State	3
ID	Entire State	3		RI	Entire State	2
IL	600, 603, 605, 606	1		SC	294, 295	2
	ROS	3			ROS	3
IN	Entire State	3		SD	Entire State	3
KS	Entire State	3		TN	Entire State	3
KY	Entire State	3		TX	770-775, 750-753,	
ME	Entire State	3	1		760, 761, 776-778	1
MD	Entire State	3			ROS	2
MA	010, 011, 016	3		UT	Entire State	3
	ROS	2		VT	Entire State	3
MN	Entire State	3		VA	Entire State	3
МО	Entire State	3		WI	Entire State	3
MT	Entire State	3	1	WY	Entire State	3
NE	Entire State	3				
DE	Entire State	3				
	Zimo State			NY	100-104, 110-119,	1
GA	Entire State	3		'''	122	1
IA	Entire State	3	1		ROS	2
MI	482	2	1	ND	Entire State	3
1711	ROS	3		PA	191	1
MS	395	2		' ^	151	2
IVIO	ROS	3			ROS	3
NM		3		WA	Entire State	3
CA	Entire State 900-908, 916,	٥		FL	330-332	1
CA	919-921, 940, 941,			I L		
				NILI	ROS Entiro Stato	2 2
	943-948, 950, 951,	4		NH	Entire State	
	962-966	1				
	910-915, 917, 918,					
	924-933, 937-939,					
	942, 952-954, 958	2				
	ROS	3				

Company Tracking Number: PERS-HBP-08-17-R

TOI: 05.0 Commercial Multi-Peril - Liability & Non- Sub-TOI: 05.0002 Businessowners

Liability

Product Name: Home Business

Project Name/Number: PERS-HBP-08-17/PERS-HBP-08-17

# **Supporting Document Schedules**

**Review Status:** 

Satisfied -Name: Rule Manual Comparison Accepted for Informational 12/22/2008

Purposes

Comments:

Attachment:

AR 12-19-08.pdf

#### **Home Business Underwriting Guidelines**

#### A. COMPANY

Admitted: United States Liability Insurance Company

#### **B. COVERAGES AVAILABLE**

#### 1. Liability

a) Business Liability Coverage
 Coverage is offered on the standard ISO coverage form. Liability coverage is provided on an occurrence basis.

#### b) Professional Liability

This coverage is available only to the classes identified as eligible in the class listing. Coverage is restricted to \$25,000. No other class may receive this coverage and the limit cannot exceed \$25,000. This coverage is provided on a claims-made basis.

### c) Terrorism Coverage

We must offer terrorism coverage to all risks quoted. Applicant may except or reject this coverage.

#### 2. Property

 a) Business Personal Property Coverage
 We offer Business Personal Property coverage on an Actual Cash Value or a Replacement Cost basis.

#### b) Business Income Coverage

Business Income Coverage is defined as the sum of net income (Net profit before income taxes); and continuing normal operating expenses, including payroll.

Extra Expense Insurance covers the necessary additional expenses undertaken to avoid or minimize the interruption of business by continuing business operations; or minimize the interruption of business if the insured cannot continue business operations.

We offer Business Income Coverage with Extra Expense Coverage. This valuable coverage is provided automatically under the Businessowners policy at a limit equal to 35% of the Business Personal Property limit. Higher limits are available up to the actual loss exposure during a 12-month basis.

#### c) Equipment Breakdown Coverage

This is a comprehensive endorsement adding coverage for Boilers & Pressure Vessels, Mechanical Equipment, Electrical Equipment and Service Interruption. Equipment breakdown covers over 1,000 types of equipment including boilers, air conditioning units, telephone systems, refrigeration units, motors pumps, compressors, data processing equipment, business and communication equipment, electrical equipment and much more.

#### **Home Business Underwriting Guidelines**

d) The following coverage's are automatically provided by the Businessowners coverage form:

Coverage	Limit	Coverage	Limit
Fire Department Service Charge	\$1,000	Signs attached to the Building	\$1,000
Business Personal Property – automatic increase	25% during peak season	Valuable Papers & Records	\$10,000 On premises \$5,000 Off premises
Business Personal Property – not at premises	\$5,000	Personal Effects	\$2,500
Accounts Receivable	\$10,000 On premises \$5,000 Off premises	Money Orders & Counterfeit Paper Currency	\$1,000
Forgery and Alteration	\$2,500		·

#### C. LIMITS AVAILABLE

Maximum Policy limits available are shown below.

- 1. Business Liability \$1 Million per occurrence; \$2 Million aggregate
- 2. Property \$100,000 for Business Personal Property; Building coverage is not available

#### D. PRICING

#### **Base Rate Includes:**

Business Personal Property - \$5000 Business Liability Limit - \$300,000 Deductible \$500 Apply Territorial Multiplier Equipment Breakdown - \$100,000

#### **Optional Coverage's**

Additional Business Personal Property Money & Securities Increased Limits of Liability Value Plus

ILF factor of 1.07 for \$500,000 ILF factor of 1.21 for \$1,000,000

#### **Premium Computation**

Compute the premium using the annual rates in effect at policy inception multiplied by the policy term and subject to the minimum premium per policy term. The annual policy minimum premium is \$159.

Term of Policy	Term Factor	Minimum Premium Factor*	
3 months	.25	.70	
6 months	.50	.80	
9 months	.75	.90	
12 months	1.00	1.00	

<sup>\*</sup> Minimum Premium Factors are not applicable for use in the state of CA or NY.

#### **Home Business Underwriting Guidelines**

#### MINIMUM PREMIUMS

**General Liability** 

Territory	Hazard Group 1	Hazard Group 2	Hazard Group 3
3	\$151	\$109	\$109

Property - \$50

Rates for excess of \$5,000 per \$100 contents limit including BI.

Territory	Hazard Group 1	Hazard Group 2	Hazard Group 3
3	\$1	\$1	\$1

Rate for each additional \$1,000 of Annual Revenue above the first \$50,000 in Annual Revenue

Territory	Hazard Group 1	Hazard Group 2	Hazard Group 3
3	\$3.02	\$2.18	\$2.18

Business income above the basic coverage of 35% of the Business Personal Property limit, which is automatically included under the policy (Per \$100)

Territory	Hazard Group 1	Hazard Group 2	Hazard Group 3
3	\$1	\$1	\$1

#### **Money and Securities Coverage**

Monies and Securities Limit – On/Off	Premium
Premises	
\$1000/\$1000	\$30
\$2000/\$1000	\$59
\$3,000/\$1000	\$88
\$4000/\$1000	\$117
\$5000/\$2000	\$147
\$7500/\$2000	\$237
\$10000/\$5000	\$288

#### **Value Plus**

Add form BP-57. This coverage is only available when Special Cause of Loss is provided. Charge is \$475.

#### **Terrorism Coverage Rates and Rules**

#### New and Renewal Policy Rates

Terrorism Charge: The higher of \$100 Minimum Premium or 5% of the annual policy premium.

#### **E. ENDORSEMENTS**

1. BOP - Mandatory Forms and Endorsements

# **Home Business Underwriting Guidelines**

Form #	Edition	Description
BP 0003	07/02	Business Owners Coverage Form
BP 0417	07/02	Employment Related Practices Exclusion
BP 0430	07/02	Protective Safeguards
BP 0576	<del>11/02</del>	Limited Fungi or Bacteria Coverage (All states
BP-15	07/04	Business Income and Extra Expense Limit
BP-41	08/04	Exclusion – Property of Others
BP-42	08/04	Exclusion – Laundry and Dry Cleaning Damage
BP-48	05/04	Exclusion – Asbestos, Lead Contamination, Absolute Pollution, Mold, Fungus, Bacteria, Virus and Organic Pathogen (Property)
BP-49	08/04	Absolute Exclusion for Pollution, Organic Pathogen, Asbestos, Lead and Silica – all states except IL – see state exceptions
BP-77B	06/06	Amendment of Premium Audit Conditions
BP-78	05/05	Exclusion - Violation of Statutes that Govern E-mails, Faxes, Phone Calls, or Other Methods of Sending Material or Information – All states except IL. Not approved for use in IL
BP-85	01/06	Punitive or Exemplary Damages Exclusions
BP-88	04/06	Expanded Definition of Bodily Injury
BP-90	07/06	Amendatory Endorsement – All states except IL. See state exceptions for IL.
CL 150	10/03	Business owners Liability Coverage Declarations
L-367	08/03	Minimum Earned Premium Endorsement
<del>L-610</del>	11/04	Expanded Definition of Bodily Injury
NTE	01/08	Notice of Terrorism Exclusion (Attach only if TRIADN <b>not</b> signed by insured)
TRIADN	01/08	Disclosure Notice of Terrorism Insurance Coverage (Attach only if signed by insured)

2. BOP - State Specific Forms - Admitted

State	Form #	Edition	Description	Mandatory or Optional
AR	BP 01 53	02/07	Arkansas Changes	Mandatory

# 3. Optional Forms and Endorsements See Appendix E for list of Additional Insured Endorsements

Form #	Edition	Description
BP-1	05/04	Business Income & Extra Expense Exclusion
BP-10	05/04	Theft Limitation
BP-13	05/04	Tanning Exclusion
BP-14	11/06	Theft Exclusion – Do not use in CO, UT, WI, or WY – see state
		exceptions
BP-17	05/04	Hired Auto/Non-Owned Auto Liability – all states except IL and
		WI (coverage not permitted in WI) For IL – see state exceptions
BP-19	04/06	Firearms Exclusion
L-461	11/07	Assault and Battery Exclusion
BP-30	05/04	Special Events Exclusion Exception for Scheduled Events – all
		states except OH
BP-44	08/04	Exclusion – Loss or Damage by Theft of Certain Items
BP-45	08/04	Basement or Below Grade Level Water Damage Exclusion
BP-47	08/08	Equipment Breakdown Enhancement Endorsement – all states

# **Home Business Underwriting Guidelines**

Form #	Edition	Description
		except CA, CO, MT – see state exceptions
BP-54	06/04	Windstorm and Hail Exclusion – See Coastal Wind and Hail
		Guidelines for required usage. Not approved for use in CA.
BP-57	05/04	Business owners Value Plus Endorsement – all states except IA
		<ul> <li>see state exceptions</li> </ul>
BP-58	03/04	Animal Exclusion – not approved for use in Illinois
BP-59	03/04	Exclusion – Athletic Activity or Sport Participants
BP-72	02/05	Business Income & Extra Expense Coverage Limitation
BP-79	05/05	Exclusion - Designated Products – Not approved for use in CO
BP-86	03/06	Absolute Liquor Liability Exclusion
BP-92	11/06	Mortgagee/Loss Payable Provision
BP-93	01/07	Business owners Value Endorsement
BP 0312	07/02	Windstorm and Hail Percentage Deductible
BP 0401	07/02	Comprehensive Business Liability Exclusion
BP 0412	07/02	Limitation of Coverage to Designated Premise
BP 0437	07/02	Exclusion – Personal and Advertising Injury
BP 0438	07/02	Medical Expenses – Exclusion
BP 0455	07/02	Business Liability Coverage – Tenants Liability
BP 0485	07/02	Functional Business Personal Property
BP 1009	07/02	Named Perils
BP 1203	07/02	Loss Payable Provisions
BP-6	05/04	Additional Insured – Grantor of Franchise
BP0402	07/02	Additional Insured - Managers or Lessors of Premises
BP0406	07/02	Additional Insured - Controlling Interest
BP0407	07/02	Additional Insured - State or Political Subdivision - Permit
		relating to premises
BP0409	07/02	Additional Insured - Mortgagee, Assignee or Receiver
BP0411	07/02	Additional Insured - Co-Owner of Insured Premises
BP0416	07/02	Additional Insured – Lessor of Leased Equipment
BP0448	07/02	Additional Insured – Designated Person or Organization
BP0452	07/02	Additional Insured – State or Political Subdivisions - Permits
HBP-109	<u>8/08</u>	Products and Completed Operations Exclusion
HBP-111	<u>10/08</u>	PAYROLL PROCESSING EXCLUSION
HBP-114	<u>11/08</u>	INTELLECTUAL PROPERTY COVERAGE EXTENSION
<u>HBPJ</u>	09/08	Policy Jacket

#### 4. Terrorism Forms

If Terrorism Coverage **not purchased** attach the following forms:

Admitted or Non Admitted	States	Form	Description
Admitted	AR	BP 104 (01/08)	Exclusion of Certified Acts of Terrorism

# If Terrorism Coverage is purchased attach the above exclusions and following forms:

Admitted or Non-Admitted	States	Form	Description
Admitted	All States	L541 (01/08)	Extension of Terrorism Coverage

# **Home Business Underwriting Guidelines**

5. Professional Optional Forms and Endorsements

Form	Edition	Description
Number		
HBP-100	05/08	Integration Endorsement
HBP-101	8/08	Exclusion Financial Services Exclusion
HBP-102	07/08	Claims Adjuster Exclusion
HBP-103	8/08	Travels Agents Exclusion
HBP-104	8/08	Reprinting Cost Exclusion
HBP-105	8/08	Professional Services Exclusion
HBP-106	8/08	Franchisor Operations Exclusion
HBP-107	8/08	Retroactive Date Endorsement
HBP-108	<del>8/08</del> 10/08	Insurance Risk Managers Endorsement
HBP-109	8/08	Products and Completed Operations Exclusion
BP-117	06/08	Section IV – Errors and Omissions Liability Insurance Coverage Form
HBP-110	<u>10/08</u>	HUMAN RESOURCE CONSULTANT ENDORSEMENT
HBP-112	<u>10/08</u>	MARKETING CONSULTANT ENDORSEMENT
HBP-113	10/08	MANAGEMENT CONSULTANTS ENDORSEMENT

# F. ADDITIONAL INSUREDS (AI)

Premium charge = \$20 per additional insured

Form #	<u>Description</u>
BP-6	Additional Insured – Grantor of Franchise
BP0402	Additional Insured - Managers or Lessors of Premises
BP0406	Additional Insured - Controlling Interest
BP0407	Additional Insured - State or Political Subdivision – Permit relating to premises
BP0409	Additional Insured - Mortgagee, Assignee or Receiver
BP0411	Additional Insured - Co-Owner of Insured Premises
BP0416	Additional Insured – Lessor of Leased Equipment
BP0448	Additional Insured – Designated Person or Organization
BP0452	Additional Insured – State or Political Subdivisions - Permits

# **G. ELIGIBLE CLASS LIST**

Class (rate group)	Hazard Group	Class (rate group)	Hazard Group
Abstracting and Indexing Service *	3	Computer Consultants and Trainers	2
Accounting Service *	3	Computer Repair	1
Adjuster - Independent Claims Adjuster	2	Computer Sales	2
Adjuster - Public Claims Adjuster *	2	Computer Service Bureau	2
Administrative Support Service	3	Cosmetic Sales (Avon, Mary Kay, etc)	2

# **Home Business Underwriting Guidelines**

Class (rate group)	Hazard Group	Class (rate group)	Hazard Group
Advertising Agency/Advertising Specialty Items Sales	1	Cost Containment Consultant	2
Answering Service	3	Court Reporter	3
Antique Gallery Shop	2	Crafts – excluding manufacturing/distribution of candles made by individuals	2
Appraisal Service	3	Damage Appraiser	2
Antique Gallery/Art Studio	2	Dance Instructors	2
Artists Supplies	2	Database Management	3
Association Management Service	3	Desktop Publishing	3
Auctioneers – Away from insured's premises	2	Draftsmen	3
Audit Service (Non-Financial)	3	Dry Food Products/Mixes Vendor	2
Background Checking/Screening Service	2	Editorial Service/Proofreaders	3
Bakeries	1	Education Consultant	2
Balloon Art	3	Embroidery	3
Barber Supplies	2	Employment Agency *	1
Barbers	1	Energy Consultant *	2
Beauticians	1	Engraving	3
Beauty Supplies	2	Event Planner	3
Billing Service *	3	Expediting Service	1
Book/Magazine Distributor	2	Expert Witness Consultant	3
Bookbinding	2	Financial Planning – exclude discretionary trading authority and/or access to customer funds *	3
Bookkeeping Service	3	Floral Arrangement	2
Calligraphy	3	Food Broker	3
Camera/Photography Sales or Repair	2	Food Supplements/Vitamins	1
Candle Sales, excluding sales of candles made by individuals	2	Fund Raising Services	3
Candy/Nut Confections	2	Furniture Refinishers	2
Car Detailer	2	Games Puzzles Vendor	2
Cell Phone/Pager Sales	2	Genealogists	3
Ceramics	2	Gift Delivery Service (balloons, gift baskets, etc)	3
Clock or Watch Repair	2	Gift Shop – excluding manufacturing/distribution of candles made by individuals	2
Clowns, Magicians, Entertainers excluding Bands & Disc Jockeys	1	Glassware	2
Coaching Service	3	Grant Writing Service	3
Compliance Consultant *	1	Graphic Artist/Designer *	3
Handicrafts - excluding manufacturing/distribution of candles made by individuals	2	Professional Speakers	3
Hearing Aid Sales *	2	Public Relations Consultant	3
Hobby & Model Supplies, excluding explosives & propellants	2	Publisher *	3
Household Products – (Amway, Fuller Brush, etc)	2	Real Estate Agents *	2
Human Resource Consultant	2	Registered Agent	3
Human Resource Consultant	_		2
Information Search Retrieval		Religious Goods *	_
Information Search Retrieval	3	Religious Goods *  Resume Service	
Information Search Retrieval Insurance Agents *	3 2	Resume Service	3
Information Search Retrieval Insurance Agents * Insurance Inspector	3 2 3	Resume Service Retail Toy Sales	3 2
Information Search Retrieval Insurance Agents * Insurance Inspector Insurance Risk Manager	3 2 3 3	Resume Service Retail Toy Sales Rubber Stamp Business	3 2 3
Information Search Retrieval Insurance Agents * Insurance Inspector	3 2 3	Resume Service Retail Toy Sales	3 2

# **Home Business Underwriting Guidelines**

Class (rate group)	Hazard Group	Class (rate group)	Hazard Group
Inventory Control Specialist	3	Sign Painting	2
Jewelry (Costume)	2	Stationary	3
Kitchen Supplies (Tupperware, etc)	2	Statistical Consultant	2
Ladies/Girls Clothing, Accessories *	2	Stenciling	3
Leather Goods *	2	Tailoring, Alterations, Seamstresses	2
Lingerie	2	Tax Preparer	3
Loan Origination Service *	3	Taxidermist	3
Locksmith *	0	Teachers/Tudors except sports, physical	_
	2	education, industrial or martial arts	1
Management Consultant	2	Telecommunications Consultant	2
Market Research *	3	Telemarketing, Telephone Solicitation	3
Marketing Consultant	2	Toner Cartridge Recharging	3
Mediator	3	Training Specialist/Seminar Conductor *	3
Medical Claims Processing/Transcriptionist *	3	Transcribing, Court Reporters	3
Men's/Boy's Clothing Accessories	2	Translators	3
Models	3	Travel Agent	3
Monogramming	3	Trophy Sales	2
Mortgage Field Inspection	2	TV/VCR Repair	3
Musical Instrument Sales/Repair	2	Upholsterer	2
Newspaper/Magazine/Book Delivery	2	Video & Music Sales/Rental *	2
Notary Public	3	Videotaping, Dubbing, Editing	2
Office Supplies Vendor	2	Vinyl/Leather Repair	2
Paper Goods	2	Wedding & Party Planners	3
Paralegal	3	Wedding cake and/or Cookie Sales	1
Pay Telephone Provider	3	Wood Furniture Crafters	3
Personal Care Products	2	Wood Products excluding toys and furniture making	2
Personal Fitness Trainer	1	Word Processing	3
Personal Image Consultant	3	Writers/Authors	2
Personalized Books & Gifts	3		
Pet Sitters	1		
Photographer	1		
Picture Framing	2		
Prepaid Calling Card Vendor, Excluding Sales from Vending Machines	2		
Print Broker	3		
Printer	3		
Professional Organizer	3		

<sup>\*</sup>Not eligible for Professional Liability coverage

# **Home Business Underwriting Guidelines**

#### F. TERRITORIES

State	Zip Code (1 <sup>st</sup> 3 digits)	Terr		State	Zip Code (1 <sup>st</sup> 3 digits)	Terr
AL	365, 366	1		NV	Entire State	3
	ROS	3		NJ	070, 071, 084	1
ΑZ	Entire State	3			081, 086	3
AR	Entire State	3			ROS	2
CO	Entire State	3		NC	Entire State	3
CT	065	1		OH	Entire State	3
	064, 066, 069	3		OK	731, 741	3
	ROS	2			ROS	2
DC	Entire State	1		OR	Entire State	3
ID	Entire State	3		RI	Entire State	2
⊒	600, 603, 605, 606	1		SC	294, 295	2
	ROS	3			ROS	3
IN	Entire State	3		SD	Entire State	3
KS	Entire State	3		TN	Entire State	3
KY	Entire State	3		TX	770-775, 750-753,	
ME	Entire State	3			760, 761, 776-778	1
MD	Entire State	3			ROS	2
MA	010, 011, 016	3		UT	Entire State	3
	ROS	2		VT	Entire State	3
MN	Entire State	3		VA	Entire State	3
MO	Entire State	3		WI	Entire State	3
MT	Entire State	3		WY	Entire State	3
NE	Entire State	3				
DE	Entire State	3				
				NY	100-104, 110-119,	1
GA	Entire State	3			122	1
IA	Entire State	3	]		ROS	2
MI	482	2		ND	Entire State	3

# Home Business Underwriting Guidelines

	ROS	3	PA	191	1
MS	395	2		151	2
	ROS	3		ROS	3
NM	Entire State	3	WA	Entire State	3
CA	900-908, 916,		FL	330-332	1
	919-921, 940, 941,			ROS	2
	943-948, 950, 951,		NH	Entire State	2
	962-966	1			
	910-915, 917, 918,				
	924-933, 937-939,				
	942, 952-954, 958	2			
	ROS	3			

Company Tracking Number: PERS-HBP-08-17-R

TOI: 05.0 Commercial Multi-Peril - Liability & Non- Sub-TOI: 05.0002 Businessowners

Liability

Product Name: Home Business

Project Name/Number: PERS-HBP-08-17/PERS-HBP-08-17

# **Superseded Attachments**

Please note that all items on the following pages are items, which have been replaced by a newer version. The newest version is located with the appropriate schedule on previous pages. These items are in date order with most recent first.

Original Date: Schedule Document Name Replaced Date Attach
Document

No original date Rate and Rule Rule Manual 12/19/2008 AR 12-19-08 -

final.pdf

#### **Home Business Underwriting Guidelines**

#### A. COMPANY

Admitted: United States Liability Insurance Company

#### **B. COVERAGES AVAILABLE**

#### 1. Liability

a) Business Liability Coverage
 Coverage is offered on the standard ISO coverage form. Liability coverage is provided on an occurrence basis.

#### b) Professional Liability

This coverage is available only to the classes identified as eligible in the class listing. Coverage is restricted to \$25,000. No other class may receive this coverage and the limit cannot exceed \$25,000. This coverage is provided on a claims-made basis.

### c) Terrorism Coverage

We must offer terrorism coverage to all risks quoted. Applicant may except or reject this coverage.

#### 2. Property

 a) Business Personal Property Coverage
 We offer Business Personal Property coverage on an Actual Cash Value or a Replacement Cost basis.

#### b) Business Income Coverage

Business Income Coverage is defined as the sum of net income (Net profit before income taxes); and continuing normal operating expenses, including payroll.

Extra Expense Insurance covers the necessary additional expenses undertaken to avoid or minimize the interruption of business by continuing business operations; or minimize the interruption of business if the insured cannot continue business operations.

We offer Business Income Coverage with Extra Expense Coverage. This valuable coverage is provided automatically under the Businessowners policy at a limit equal to 35% of the Business Personal Property limit. Higher limits are available up to the actual loss exposure during a 12-month basis.

#### c) Equipment Breakdown Coverage

This is a comprehensive endorsement adding coverage for Boilers & Pressure Vessels, Mechanical Equipment, Electrical Equipment and Service Interruption. Equipment breakdown covers over 1,000 types of equipment including boilers, air conditioning units, telephone systems, refrigeration units, motors pumps, compressors, data processing equipment, business and communication equipment, electrical equipment and much more.

#### **Home Business Underwriting Guidelines**

d) The following coverage's are automatically provided by the Businessowners coverage form:

Coverage	Limit	Coverage	Limit
Fire Department Service Charge	\$1,000	Signs attached to the Building	\$1,000
Business Personal Property – automatic increase	25% during peak season	Valuable Papers & Records	\$10,000 On premises \$5,000 Off premises
Business Personal Property – not at premises	\$5,000	Personal Effects	\$2,500
Accounts Receivable	\$10,000 On premises \$5,000 Off premises	Money Orders & Counterfeit Paper Currency	\$1,000
Forgery and Alteration	\$2.500		

#### C. LIMITS AVAILABLE

Maximum Policy limits available are shown below.

- 1. Business Liability \$1 Million per occurrence; \$2 Million aggregate
- 2. Property \$100,000 for Business Personal Property; Building coverage is not available

#### D. PRICING

#### **Base Rate Includes:**

Business Personal Property - \$5000 Business Liability Limit - \$300,000 Deductible \$500 Apply Territorial Multiplier Equipment Breakdown - \$100,000

#### **Optional Coverage's**

Additional Business Personal Property Money & Securities Increased Limits of Liability Value Plus

ILF factor of 1.07 for \$500,000 ILF factor of 1.21 for \$1,000,000

#### **Premium Computation**

Compute the premium using the annual rates in effect at policy inception multiplied by the policy term and subject to the minimum premium per policy term. The annual policy minimum premium is \$159.

Term of Policy	Term Factor	Minimum Premium Factor*
3 months	.25	.70
6 months	.50	.80
9 months	.75	.90
12 months	1.00	1.00

<sup>\*</sup> Minimum Premium Factors are not applicable for use in the state of CA or NY.

#### **Home Business Underwriting Guidelines**

#### **MINIMUM PREMIUMS**

**General Liability** 

Territory	Hazard Group 1	Hazard Group 2	Hazard Group 3
3	\$151	\$109	\$109

Property - \$50

Rates for excess of \$5,000 per \$100 contents limit including BI.

Territory	Hazard Group 1	Hazard Group 2	Hazard Group 3
3	\$1	\$1	\$1

Rate for each additional \$1,000 of Annual Revenue above the first \$50,000 in Annual Revenue

Territory	Hazard Group 1	Hazard Group 2	Hazard Group 3
3	\$3.02	\$2.18	\$2.18

Business income above the basic coverage of 35% of the Business Personal Property limit, which is automatically included under the policy (Per \$100)

Territory	Hazard Group 1	Hazard Group 2	Hazard Group 3
3	\$1	\$1	\$1

#### **Money and Securities Coverage**

Monies and Securities Limit – On/Off	Premium
Premises	
\$1000/\$1000	\$30
\$2000/\$1000	\$59
\$3,000/\$1000	\$88
\$4000/\$1000	\$117
\$5000/\$2000	\$147
\$7500/\$2000	\$237
\$10000/\$5000	\$288

#### **Value Plus**

Add form BP-57. This coverage is only available when Special Cause of Loss is provided. Charge is \$75.

#### **Terrorism Coverage Rates and Rules**

#### New and Renewal Policy Rates

Terrorism Charge: The higher of \$100 Minimum Premium or 5% of the annual policy premium.

#### **E. ENDORSEMENTS**

1. BOP - Mandatory Forms and Endorsements

# **Home Business Underwriting Guidelines**

Form #	Edition	Description
BP 0003	07/02	Business Owners Coverage Form
BP 0417	07/02	Employment Related Practices Exclusion
BP 0430	07/02	Protective Safeguards
BP-15	07/04	Business Income and Extra Expense Limit
BP-41	08/04	Exclusion – Property of Others
BP-42	08/04	Exclusion – Laundry and Dry Cleaning Damage
BP-48	05/04	Exclusion – Asbestos, Lead Contamination, Absolute Pollution, Mold, Fungus, Bacteria, Virus and Organic Pathogen (Property)
BP-49	08/04	Absolute Exclusion for Pollution, Organic Pathogen, Asbestos, Lead and Silica – all states except IL – see state exceptions
BP-77B	06/06	Amendment of Premium Audit Conditions
BP-78	05/05	Exclusion - Violation of Statutes that Govern E-mails, Faxes, Phone Calls, or Other Methods of Sending Material or Information – All states except IL. Not approved for use in IL
BP-85	01/06	Punitive or Exemplary Damages Exclusions
BP-88	04/06	Expanded Definition of Bodily Injury
BP-90	07/06	Amendatory Endorsement – All states except IL. See state exceptions for IL.
CL 150	10/03	Business owners Liability Coverage Declarations
L-367	08/03	Minimum Earned Premium Endorsement
NTE	01/08	Notice of Terrorism Exclusion (Attach only if TRIADN <b>not</b> signed by insured)
TRIADN	01/08	Disclosure Notice of Terrorism Insurance Coverage (Attach only if signed by insured)

2. BOP - State Specific Forms - Admitted

State	Form #	Edition	Description	Mandatory or Optional
AR	BP 01 53	02/07	Arkansas Changes	Mandatory

# 3. Optional Forms and Endorsements See Appendix E for list of Additional Insured Endorsements

Form #	Edition	Description
BP-1	05/04	Business Income & Extra Expense Exclusion
BP-10	05/04	Theft Limitation
BP-13	05/04	Tanning Exclusion
BP-14	11/06	Theft Exclusion – Do not use in CO, UT, WI, or WY – see state exceptions
BP-17	05/04	Hired Auto/Non-Owned Auto Liability – all states except IL and WI (coverage not permitted in WI) For IL – see state exceptions
BP-19	04/06	Firearms Exclusion
L-461	11/07	Assault and Battery Exclusion
BP-30	05/04	Special Events Exclusion Exception for Scheduled Events – all states except OH
BP-44	08/04	Exclusion – Loss or Damage by Theft of Certain Items
BP-45	08/04	Basement or Below Grade Level Water Damage Exclusion
BP-47	08/08	Equipment Breakdown Enhancement Endorsement – all states

# **Home Business Underwriting Guidelines**

Form #	Edition	Description
		except CA, CO, MT – see state exceptions
BP-54	06/04	Windstorm and Hail Exclusion – See Coastal Wind and Hail
		Guidelines for required usage. Not approved for use in CA.
BP-57	05/04	Business owners Value Plus Endorsement – all states except IA
		<ul> <li>see state exceptions</li> </ul>
BP-58	03/04	Animal Exclusion – not approved for use in Illinois
BP-59	03/04	Exclusion – Athletic Activity or Sport Participants
BP-72	02/05	Business Income & Extra Expense Coverage Limitation
BP-79	05/05	Exclusion - Designated Products – Not approved for use in CO
BP-86	03/06	Absolute Liquor Liability Exclusion
BP-92	11/06	Mortgagee/Loss Payable Provision
BP-93	01/07	Business owners Value Endorsement
BP 0312	07/02	Windstorm and Hail Percentage Deductible
BP 0401	07/02	Comprehensive Business Liability Exclusion
BP 0412	07/02	Limitation of Coverage to Designated Premise
BP 0437	07/02	Exclusion – Personal and Advertising Injury
BP 0438	07/02	Medical Expenses – Exclusion
BP 0455	07/02	Business Liability Coverage – Tenants Liability
BP 0485	07/02	Functional Business Personal Property
BP 1009	07/02	Named Perils
BP 1203	07/02	Loss Payable Provisions
BP-6	05/04	Additional Insured – Grantor of Franchise
BP0402	07/02	Additional Insured - Managers or Lessors of Premises
BP0406	07/02	Additional Insured - Controlling Interest
BP0407	07/02	Additional Insured - State or Political Subdivision – Permit
		relating to premises
BP0409	07/02	Additional Insured - Mortgagee, Assignee or Receiver
BP0411	07/02	Additional Insured - Co-Owner of Insured Premises
BP0416	07/02	Additional Insured – Lessor of Leased Equipment
BP0448	07/02	Additional Insured – Designated Person or Organization
BP0452	07/02	Additional Insured – State or Political Subdivisions - Permits
HBP-109	8/08	Products and Completed Operations Exclusion
HBP-111	10/08	PAYROLL PROCESSING EXCLUSION
HBP-114	11/08	INTELLECTUAL PROPERTY COVERAGE EXTENSION
HBPJ	09/08	Policy Jacket

#### 4. Terrorism Forms

If Terrorism Coverage **not purchased** attach the following forms:

Admitted or Non Admitted	States	Form	Description
Admitted	AR	BP 104 (01/08)	Exclusion of Certified Acts of Terrorism

# If Terrorism Coverage is purchased attach the above exclusions and following forms:

Admitted or Non-Admitted	States	Form	Description
Admitted	All States	L541 (01/08)	Extension of Terrorism Coverage

# **Home Business Underwriting Guidelines**

5. Professional Optional Forms and Endorsements

Form	Edition	Description
Number		
HBP-100	05/08	Integration Endorsement
HBP-101	8/08	Exclusion Financial Services Exclusion
HBP-102	07/08	Claims Adjuster Exclusion
HBP-103	8/08	Travels Agents Exclusion
HBP-104	8/08	Reprinting Cost Exclusion
HBP-105	8/08	Professional Services Exclusion
HBP-106	8/08	Franchisor Operations Exclusion
HBP-107	8/08	Retroactive Date Endorsement
HBP-108	10/08	Insurance Risk Managers Endorsement
BP-117	06/08	Section IV – Errors and Omissions Liability Insurance Coverage Form
HBP-110	10/08	HUMAN RESOURCE CONSULTANT ENDORSEMENT
HBP-112	10/08	MARKETING CONSULTANT ENDORSEMENT
HBP-113	10/08	MANAGEMENT CONSULTANTS ENDORSEMENT

# F. ADDITIONAL INSUREDS (AI)

Premium charge = \$20 per additional insured

Form #	<u>Description</u>
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BP0416	Additional Insured – Lessor of Leased Equipment
BP0448	Additional Insured – Designated Person or Organization
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#### **G. ELIGIBLE CLASS LIST**

Class (rate group)	Hazard Group	Class (rate group)	Hazard Group
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Adjuster - Public Claims Adjuster *	2	Computer Service Bureau	2
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# **Home Business Underwriting Guidelines**

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Appraisal Service	3	Damage Appraiser	2
Antique Gallery/Art Studio	2	Dance Instructors	2
Artists Supplies	2	Database Management	3
Association Management Service	3	Desktop Publishing	3
Auctioneers – Away from insured's premises	2	Draftsmen	3
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Balloon Art	3	Embroidery	3
Barber Supplies	2	Employment Agency *	1
Barbers	1	Energy Consultant *	2
Beauticians	1	Engraving	3
Beauty Supplies	2	Event Planner	3
Billing Service *	3	Expediting Service	1
Book/Magazine Distributor	2	Expert Witness Consultant	3
Bookbinding	2	Financial Planning – exclude discretionary trading authority and/or access to customer funds *	3
Bookkeeping Service	3	Floral Arrangement	2
Calligraphy	3	Food Broker	3
Camera/Photography Sales or Repair	2	Food Supplements/Vitamins	1
Candle Sales, excluding sales of candles made by individuals	2	Fund Raising Services	3
Candy/Nut Confections	2	Furniture Refinishers	2
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Cell Phone/Pager Sales	2	Genealogists	3
Ceramics	2	Gift Delivery Service (balloons, gift baskets, etc)	3
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Coaching Service	3	Grant Writing Service	3
Compliance Consultant *	1	Graphic Artist/Designer *	3
Handicrafts - excluding manufacturing/distribution of candles made by individuals	2	Professional Speakers	3
Hearing Aid Sales *	2	Public Relations Consultant	3
Hobby & Model Supplies, excluding explosives & propellants	2	Publisher *	3
Household Products – (Amway, Fuller Brush, etc)	2	Real Estate Agents *	2
Human Resource Consultant	2	Registered Agent	3
Human Resource Consultant	_		2
Information Search Retrieval		Religious Goods *	_
Information Search Retrieval	3	Religious Goods *  Resume Service	
Information Search Retrieval Insurance Agents *	3 2	Resume Service	3
Information Search Retrieval Insurance Agents * Insurance Inspector	3 2 3	Resume Service Retail Toy Sales	3 2
Information Search Retrieval Insurance Agents * Insurance Inspector Insurance Risk Manager	3 2 3 3	Resume Service Retail Toy Sales Rubber Stamp Business	3 2 3
Information Search Retrieval Insurance Agents * Insurance Inspector	3 2 3	Resume Service Retail Toy Sales	3 2

# **Home Business Underwriting Guidelines**

Class (rate group)	Hazard Group	Class (rate group)	Hazard Group	
Inventory Control Specialist	3	Sign Painting	2	
Jewelry (Costume)	2	Stationary	3	
Kitchen Supplies (Tupperware, etc)	2	Statistical Consultant	2	
Ladies/Girls Clothing, Accessories *	2	Stenciling	3	
Leather Goods *	2	Tailoring, Alterations, Seamstresses	2	
Lingerie	2	Tax Preparer	3	
Loan Origination Service *	3	Taxidermist	3	
Locksmith *	0	Teachers/Tudors except sports, physical		
	2	education, industrial or martial arts	1	
Management Consultant	2	Telecommunications Consultant	2	
Market Research *	3	Telemarketing, Telephone Solicitation	3	
Marketing Consultant	2	Toner Cartridge Recharging	3	
Mediator	3	Training Specialist/Seminar Conductor *	3	
Medical Claims Processing/Transcriptionist *	3	Transcribing, Court Reporters	3	
Men's/Boy's Clothing Accessories	2	Translators	3	
Models	3	Travel Agent	3	
Monogramming	3	Trophy Sales	2	
Mortgage Field Inspection	2	TV/VČR Repair	3	
Musical Instrument Sales/Repair	2	Upholsterer	2	
Newspaper/Magazine/Book Delivery	2	Video & Music Sales/Rental *	2	
Notary Public	3	Videotaping, Dubbing, Editing	2	
Office Supplies Vendor	2	Vinyl/Leather Repair	2	
Paper Goods	2	Wedding & Party Planners	3	
Paralegal	3	Wedding cake and/or Cookie Sales	1	
Pay Telephone Provider	3	Wood Furniture Crafters	3	
Personal Care Products	2	Wood Products excluding toys and furniture making	2	
Personal Fitness Trainer	1	Word Processing	3	
Personal Image Consultant	3	Writers/Authors	2	
Personalized Books & Gifts	3			
Pet Sitters	1			
Photographer	1			
Picture Framing	2			
Prepaid Calling Card Vendor, Excluding Sales from Vending Machines	2			
Print Broker	3			
Printer	3			
Professional Organizer	3			

<sup>\*</sup>Not eligible for Professional Liability coverage

# **Home Business Underwriting Guidelines**

### F. TERRITORIES

State	Zip Code	Terr		State	Zip Code	Terr
	(1 <sup>st</sup> 3 digits)				(1 <sup>st</sup> 3 digits)	
AL	365, 366	1		NV	Entire State	3
	ROS	3		NJ	070, 071, 084	1
AZ	Entire State	3			081, 086	3
AR	Entire State	3			ROS	2
CO	Entire State	3		NC	Entire State	3
CT	065	1		OH	Entire State	3
	064, 066, 069	3		OK	731, 741	3
	ROS	2			ROS	2
DC	Entire State	1		OR	Entire State	3
ID	Entire State	3		RI	Entire State	2
IL	600, 603, 605, 606	1		SC	294, 295	2
	ROS	3			ROS	3
IN	Entire State	3		SD	Entire State	3
KS	Entire State	3		TN	Entire State	3
KY	Entire State	3		TX	770-775, 750-753,	
ME	Entire State	3	1		760, 761, 776-778	1
MD	Entire State	3			ROS	2
MA	010, 011, 016	3		UT	Entire State	3
	ROS	2		VT	Entire State	3
MN	Entire State	3		VA	Entire State	3
МО	Entire State	3		WI	Entire State	3
MT	Entire State	3		WY	Entire State	3
NE	Entire State	3				
DE	Entire State	3				
				NY	100-104, 110-119,	1
GA	Entire State	3	1		122	1
IA	Entire State	3	=		ROS	2
MI	482	2		ND	Entire State	3
	ROS			PA	191	1
MS	395	3 2	-	. , ,	151	2
IVIO	ROS	3			ROS	3
NM	Entire State	3		WA	Entire State	3
CA	900-908, 916,			FL	330-332	1
٠, ١	919-921, 940, 941,				ROS	2
	943-948, 950, 951,			NH	Entire State	2
	962-966	1		1411	Little State	
	910-915, 917, 918,	'				
	924-933, 937-939,					
	942, 952-954, 958	2				
	*	3				
	ROS	3				